

Call for offers

Donau Soja is seeking

Service provider for consulting services for the support of implementation of Donau Soja activities in Bosnia and Herzegovina

The Donau Soja Organisation hereby invites tenders from organizations/individuals (the service provider/ consultants/ experts) with expertise in the area of agriculture, awareness raising (towards consumers, businesses and governmental institutions), with specific focus and local knowledge and experience in Bosnia and Herzegovina.

1. Background

The Donau Soja Organisation

The Donau Soja Organisation is an independent, international, non-profit, multi-stakeholder organization aiming to effectively meet protein market demand and to provide a baseline for the development of high quality soy cultivation in the Danube region (www.donausoja.org). The Organization seat is in Vienna, Austria with regional offices in Novi Sad Serbia, Kiev Ukraine and Chisinau Moldova.

Strategic Partnership Programme

At the beginning of 2017, Donau Soja and Austrian Development Agency (ADA) started the Strategic Partnership Programme in Moldova, Ukraine, Serbia and Bosnia and Herzegovina planned to be implemented until August 2023.

The overall objective of the program is to build sustainable, inclusive and well-functioning value chains (local, regional and international) for Non-GM soya and organic soya in Bosnia and Herzegovina, Moldova, Serbia and Ukraine.

The Program proposes measures in nine areas (components: Production and processing, Value chain development, Awareness raising and sensitisation, Certification and labelling, Business environment and policy framework, International market development, Knowledge and technology management and transfer, Project development and Technical assistance, General administration and programme management) planned to be implemented by Donau Soja through numerous measures and activities. All Program activities are to be implemented according to General Contract Conditions (Allgemeine Vertragsbedingungen), guidelines and requirements described in Guidelines for Visibility, considering DS and standards in international development, with special emphasis of DECD Standard (<http://www.enterprise-development.org/dced-guidance/>).

Context

Regional Center Novi Sad has been working on the implementation of the project in Bosnia and Herzegovina since 2017. A lot of effort is being put into the implementation of the project in Bosnia and Herzegovina, and in order to improve results, there is a need to outsource the local consultant services operating in a close coordination and direct contact with local agricultural sector (primarily soya cultivation and processing). Further more, the use of local expertise is important to additionally strengthen, and further improve value chain development, awareness raising and sensitization and business environment and policy framework in Bosnia and Herzegovina and contribute to Strategic Partnership goals in this country.

2. The work of the expert/service provider

The service provider will be contracted to provide expertise and play the leading role within the Strategic Partnership activities related to agriculture, awareness raising and sensitization, and business environment and policy framework in Bosnia and Herzegovina.

In particular, the service provider will implement the activities defined in three working packages and explained in more detail under the point 2.1 within this ToR.

Service provider will also be in charge of project management of all listed activities/tasks.

The assignment is short term, and the services will be provided based on work plan mutually agreed between service provider and Donau Soja Organisation.

The service provider is expected to use his/her own office and technical equipment.

2.1 Tasks, expected outputs and means of verification

Work Package	Tasks/ activities	Expected outputs/results	Verification means
1. Agriculture and Value Chain Development	Organising (inviting) and arranging transportation for local farmers/producers from Bosnia and Herzegovina to attend Field days, organised by Donau Soja	Minimum 30 B&H soybean farmers/producers attended the Field day	- report - signed participation list - photos
	Distributing Donau Soja Farmer handbooks and educational materials to local farmers	At least 60 farmers received educational materials	- report - signed confirmation of received materials
	Organising farmer trainings on sustainable non-GM soya production	At least 50 trained farmers on best practices in sustainable non-GM soya production and Donau Soja requirements	- report - training materials - list of participants - photos
	Providing number of soya producers in Bosnia and Herzegovina involved in Donau Soja non-GM value chains (who supply one of the Donau Soja certified partners)	List of minimum 80 farmers that confirm participation in Donau Soja value chain	- list of farmers
2. Awareness Raising	Organising promo campaigns and promo activities for non-GMO regional standards promotion	At least one promotional campaign in 2022 and one promotional campaign in 2023	- Report - Promo campaign results
	Organising and conducting public survey of the importance of the non-GM soya production	More than 50% participants/respondents are familiar with the importance of non-GM soya production	- Survey report

3. Business Environment and Enabeling Policy	Organising meetings with government organisations and institutions on changes and development in non-GM and sustainable soya sector.	At least one meeting in 2022 and at least one meeting in 2023	- Report on discussed topics, with the list of attendees, photos and used materials
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3. Reporting

The service provider will report directly to the project secretariat held by Donau Soja Regional Center Novi Sad. Close cooperation with Donau Soja team, project secretariat is required.

The activities related to working package 1 will be directly reported to RCNS Agro Manager and activities related to Working packages 2 and 3 will be directly reported to RCNS Quality Manager.

The service provider is expected to submit written reports in English language and means of verification on work conducted for each working package/activity:

1. First report by November 30th 2022 and
2. Second report by June 30th 2023.

4. The requirements

The service provider shall fulfill following requirements:

- a broad knowledge and understanding of all relevant issues related to agriculture sector and soybean production and processing in Bosnia and Herzegovina
- minimum 5 years of working experience related to soybean production and value chain with different stakeholders, from farmers to governmental institutions
- Experience in organising knowledge transfer activities to agriculture sector stakeholders
- Direct contact with local stakeholders
- Good reputation in the sector
- Ability to provide necessary reports in English language
- Ability to use office and technical equipment
- Flexibility and readiness for travel depending on operational plan, is required
- In addition, the service provider is required to support high standards of social and environmental performance in the project and demonstrate gender and diversity competences.

5. Remuneration

- The service provider will work under a framework agreement
- Remuneration installments will be based on offer and agreement between Donau Soja and service provider. The detailed remuneration plan will be defined in the framework agreement
- Payments will be done based on issued invoices
- The fees will be paid based on services provided - against accepted agreed terms.

The paushal offer should also include travel costs. No additional remuneration will be considered.

6. Selection criteria

The evaluation will be done based on following criteria:

1. Price
3. Professional experience
5. Reputation of service provider/references
6. Ability to use own office and technical equipment
7. English knowledge

7. Documents to be provided

Tenders are to be sent by email to project_admin@donausoja.org by **10.06.2022**, indicating 'Service provider for consulting services for support of implementation of Donau Soja activities in Bosnia and Herzegovina' in the subject, with the following documents (in English):

1. Financial offer in Euro including detailed budget overview per work package in following format

<i>Work Package</i>	<i>Paushal financial offer (amount in Euro)</i>
1. Work Package 1 Agriculture and Value Chain Development	
2. Work Package 2 Awareness Raising	
3. Work package 3 Business Environment and Enabling Policy	
Total	

2. Short written information confirming fulfilment of requirements defined in point 4

8. Additional notes (if any):

"Only shortlisted candidates will be contacted and invited."